COMPLIANCE ARCHITECTURE FOR ENVIRONMENTAL TECHNICAL REPORTS WRITING.

One of the reasons for the mandatory requests by extant law for the conduct of Environmental Technical Reports of facilities (apart from Environmental Impact Assessment (EIA) which has its own peculiarities) is to ensure compliance with statutory laws & regulations and also to have a feedback system that will ensure a realistic appraisal of the status of the Environment where the facility operates.

In view of the above, it becomes highly imperative that Technical Reports should be facility-specific, that means it must capture necessary environmental indices pertaining to the facility under discussion thereby strengthening the feedback system.

The Agency has decided to bring up guidelines that must be adhered to in Technical Report writing.

S/N	COMPLIANCE ISSUES	REMARKS
1.	All Environmental Reports to be submitted to the Agency shall include the E-mail address of the proponents and the contact person in that facility.	All Sectors
2.	Sampling of Environmental media: Analytical results should be attached or scanned in the Technical Report on laboratory letterhead and not copied.	All sectors.
3.	Monitoring Well: Availability or otherwise of Monitoring well.	Oil &Gas sector.
4.	Environmental Technical Reports should discuss the availability or otherwise of Effluent Treatment Plant (ETP)/Holding Tank whichever is applicable while Dry process facilities should give information on pollution Abatement devices in place.	Wet process facilities. Dry process facilities.
5.	A detailed information on availability or otherwise of Gas leak detectors, Smoke & Odour detectors ,Fire alarms, Fire hydrants and Fire extinguishers should be provided in the Reports.	All Sectors especially Oil & Gas Sectors.
6.	All Reports should discuss Waste Management strategies for liquid and solid waste specific to the facility being reported.	All Sectors.
7.	Fat & Oil Trap: Information on availability or otherwise of Fat &Oil Trap is to be provided in all Technical Reports.	Hospitality Sector especially Hotels & Eateries.
8.	Management of spent/used oil: Environmental Technical Reports are to address the availability or otherwise of bund wall to curtail Oil spillage.	All Sectors.

9.	Technical Reports should provide information on the demarcation of Smoking/ No Smoking area and its enforcement status.	All Sectors.
10.	Environmental Technical Reports are to give information on Fumigation of the facility that is being audited.	All sectors especially Food and Beverage & Hospitality Sector.
11.	All reports should provide information on Statutory Compliance Status with FMEnv regulations.	All Sectors.
12.	Other relevant information that will ensure sustainability of the Environment.	All Sectors.

KINDLY NOTE THAT HENCEFORTH ENVIRONMENTAL TECHNICAL REPORTS THAT FAILS TO CONFORM TO ALL THE INFORMATION LISTED ABOVE SHALL BE REJECTED.

IT IS NOTEWORTHY TO KNOW THAT SUCH REJECTED REPORT WILL BE SENT TO THE PROPONENT WITHOUT ANY RECOURSE TO THE CONSULTANT AND THE PROPONENTS WILL BE MANDATED TO CONDUCT A FRESH REPORT, OTHERWISE, IT WILL BE DEEMED TO BE A NON COMPLIANCE ISSUE.

CONSULTANTS FOUND TO BE CULPABLE (NOT CONFORMING TO THE ABOVE) TWICE IN A YEAR WILL HAVE HIS/HER ACCREDITATION CERTIFICATE REVOKED FOR A PERIOD TO BE DETERMINED BY THE AGENCY.

MILD REMINDER, ENVIRONMENTAL TECHNICAL REPORTS SHOULD BE SUBMITTED TO THE AGENCY NOT LATER THAN TWO (2) MONTHS FROMTHEDATEOFPREPARATION.

Thank you for partnering with us.

M.M. Abdulwarees- Solanke (Mrs.)
Director, Research and Development Department
22nd March, 2023.